## APPENDIX H LIMITED ENGLISH PROFICIENCY POLICY STATEMENT

The Northwest Wisconsin CEP, Inc.	
is committed to provide equal opportunity in all programs, services a English proficiency (LEP). Program access for LEP persons is covered	d in Title VI of the Civil Rights Act of
1964 which prohibits discrimination on the basis of national origin; thes	•
Executive Order 13166. Services include providing written translation a LEP persons to ensure meaningful, accurate, and equal access to prog	
It is the policy ofNorthwest Wisconsin CEP, Inc.	
to discourage the use of family members or friends as interpreters becaprivacy and disclose sensitive and confidential information. It is our poliright to free language assistance/interpreter services at no cost to the L decline such services and request the use of a family member or friend acknowledging that this practice could result in a breach of confidentialing agency responsible for any inaccurate translation or miscommunication	cy to inform all LEP customer of the EP customer. LEP customers who will be ask to sign a Release ity and he/she will not hold the
This organization prohibits the use of minor children (18 years of age of not allow minor children to interpret under any circumstances.	or younger) as an interpreter and will
This agency monitors its changing demographics and population tre awareness of the changing demographics and, language needs in our s	
All sub-recipients contracting with this agency are required to comply w	ith the LEP policies requirements.
To assist us in complying with all applicable limited English proficiency have appointed	rules, regulations and guidelines, I
(Mr./Ms.) Cory Kempf	Phone (715)392-6081
as Limited English Proficiency Coordinator. LEP customers are encourage or discuss any perceived discrimination problems with him/her. Informa	aged to ask for language assistance
resolution process is available to you upon request.	·
Jay Lung ham	8/1/16
SIGNATURE - Executive Director or Chief Executive Officer	Date Signed