



A proud partner of the AmericanJobCenter[®] network

ADMINISTRATIVE OFFICE

422 3rd Street W, Suite 200

PO Box 616

Ashland, WI 54806

P 715.682.9141 W nwcep.org

CEP Board of Directors
Wednesday, October 16, 2019 – 10:30 a.m.
CEP Office – Ashland, WI
Meeting Minutes

Present

Thomas Gordon, Sr.
Donna Williamson
Bill Kacvinsky
Sheryl Slaby
Dan Makovsky
Dee Gokee-Rindal
Emmett Byrne
Charlie Glazman
Brent Blomberg, alternate

Excused

Joe Pinardi
Tom Mackie
Dave Willingham

Others Present

Jeff Muse
Jenny Decker
Melissa Rabska

Call Meeting to Order

Bill Kacvinsky, CEP Board Chairman called the meeting to order. Roll call was taken, a quorum was present. It was reported that the public meeting notice was published in two class A newspapers in the WDA.

Approval of the Meeting Minutes from 08/21/19

**Emmett Byrne made a motion to approve the 08/21/19, meeting minutes as presented.
Seconded by Charlie Glazman. Vote taken, carried unanimously.**

Mission Statement

Jeff Muse reported that the mission of CEP is to strengthen the economy of northwest Wisconsin by providing effective and efficient workforce development services to businesses and job seekers. Jeff reported that his success story came from the YouthBuild program participant who was grateful for how the program has helped him find his purpose and gave him confidence in his life. He thanked everyone in the program who helped him in a positive manner and gave him structure in his life.

Executive Director Report

Jeff explained that the CEP/WIB Finance services have been contracted with WIFPLI Accounting out of Madison. They specialize in workforce development. This contract will run about a year. We want to get through the audit next month and review the DWD monitoring report to work on corrections. Wegner out of Milwaukee will be doing our audit next month.

Jeff reminded the Board that Josh Kinneman, CEP Youth Services Manager will be leaving us soon and CEP will repost for his position.

NORTHWEST WISCONSIN CEP

Strengthening our region, one person, one business, one job at a time.

It was noted that Bill Voight who represented Sawyer County Board resigned as he moved out of the area. The Sawyer County Board will meet in October and make a new appointment to the CEP Board to represent Sawyer County.

Job Center Customer Counts

Jenny Decker reported on the Job Center customer counts for the ten county region for the months of August and September. She noted that there were 693 visits to the Job Centers in our region in August. She distributed the September report which had 584 visits for the ten county region.

Regional Employment Report

Jeff discussed the November 2019 Regional Economic Employment Report that is put out monthly by DWD. He noted our area's unemployment is creeping up a little but the state overall is doing well.

Dislocated Worker (DW) Report

It was noted that the Park Falls Flambeau Rivers Paper Mill was auctioned off and it is currently closed. There are 250 unemployed workers. Jeff distributed an updated DW report with various updates on area closures. Jeff discussed Nestle in Medford who is laying off some truck drivers and possibly some other positions.

Grants Update

Jeff reported that funding for the Affordable Care Act (ACA) program has come through. Jeff reported that we raised \$50,000 last year from area hospitals and clinics to support an ACA position at CEP. Jeff explained that we're receiving more money from the state to help sustain this. This program provides services through licensed CEP Navigators for those who need health insurance and assistance navigating in the ACA Marketplace. It was noted that the North Lakes Clinic provides ACA services as well.

Staffing Updates

Jeff reported that Kelsey Laab has accepted the position as the new YouthBuild Instructor.

Update on WIB/CEP Fiscal Services

Previously discussed.

Crex Meadow's Final Report

The Crex Final Report was included in the packet for last summer's session which was discussed. It was noted that the camp kitchen will be updated. Jeff noted that we cannot afford to hire someone until after Josh leaves but we're already putting out feelers for a new candidate.

Review of PY18 DWD Monitoring Report

Jeff reported that DWD came in to monitor the WIOA programs, governance and finance. There were some findings and the draft monitoring report was included packet which Jeff explained.

Action Item: Review/Approve NWWIB Request to be the One Stop Operator (OSO)

Melissa Rabska, NWWIB Operations & Communications Manager explained the NWWIB's request to be the One Stop Operator (OSO). The one item we want to be proactive with is the governance of the OSO. Melissa referred to the handout in the packet and offered solutions from DWD which she explained. To keep this locally, the NWWIB would compete as the OSO. The Governor and CLEOS need to approve the WIB to serve in this capacity from policy of the Official Guidance provided by DOL. The NWWIB cannot procure ourselves, so we would work with an outside agency such as another workforce board or DWD in order to competitively procure for these services. This is to eliminate a potential finding from DWD.

A motion was made by Thomas Gordon, Sr. to approve the NWWIB as our area's One Stop Operator. Seconded by Donna Williamson. Vote taken, carried unanimously.

State & Federal Updates

There are none as this time.

Comments & Announcements

Charlie noted that the Issues Committee for Superior Days is meeting on October 24th at the City Hall Building.

Next Meeting Date and Location

The next meeting of the CEP Board of Directors will take place on Wednesday, December 11, 2019, at 10:30 a.m. at the CEP Office in Ashland.

Adjournment

The meeting was adjourned at 11:45 a.m.