



Northwest Wisconsin Chief Local Elected Official Consortium Workforce Development Area #7

A proud partner of the American Job Center network

The mission of the Consortium is to maintain the integrity of the WIOA funds.

Date & Time: Wednesday – November 17, 2021 - 1:00 p.m.

Location: CEP, Inc. Office – Ashland, WI & Via Zoom

MEETING MINUTES

CLEOs/LEOs Present:

Dave Willingham, Rusk County
Bob Kopisch, Price County
Charlie Glazman, Douglas County - via zoom
Joe Pinardi, Iron County
Tom Mackie, Washburn County
Emmett Byrne, Burnett County
Brent Blomberg, Burnett County - alternate
Larry Fickbohm, Bayfield County – via zoom
Dawn Petit, Sawyer County – via zoom
Elizabeth Franek, Ashland County – via zoom

Excused:

Rollie Thums, Taylor County

Staff/Guests:

Jeff Muse, CEP
Jennifer Decker, CEP
Mary Zinnecker, CEP
Mari Kay-Nabozny, NWWIB
Annette Meudt, DWD - Zoom

Call Meeting to Order

Dave Willingham, Rusk County Board Chairman called the meeting to order. Annette Meudt, Bureau Director of Workforce Training joined the meeting virtually. She introduced herself and noted that she oversees the state WIOA funds, along with policy and governance. Everyone introduced themselves.

Roll Call & Report of Public Meeting Notice

Roll call was taken, a quorum was present. The public meeting notice was published on the CEP website, social meeting, area library websites and County Government websites.

Approval of the 10/20/21 Meeting Minutes

Tom Mackie made a motion to approve the 10/20/21 meeting minutes as presented. Seconded by Joe Pinardi. Vote taken, carried unanimously.

Mission Statement

Charlie Glazman stated that the mission of the Consortium is to maintain the integrity of the WIOA funds by the Chief Local Elected Officials.

Action Item: Review/Approve NWWIB PY21/22 WIOA Budget

Mari Kay-Nabozny, NWWIB CEO explained the NWWIB WIOA budget that was approved by their Board in September. She noted there's a total budget, what comes out of WIOA and the other income is subcontracted out as a result of the WAI grant. Mari noted they'll do a budget amendment if another grant they're waiting for comes in.

Joe Pinardi made a motion to accept the NWWIB PY21/22 budget as presented. Seconded by Thomas Mackie. Vote taken, carried unanimously.

Chief Local Elected Official WIOA Governance Presentation

Annette Meudt gave a presentation on the CLEO WIOA Governance training. She noted that DWD had a meeting with the DOL and they're pleased with the separation with some items that need to be tweaked. She explained the four primary roles of the CLEOs. She explained the fiscal agent role is the backbone of the agencies and CEP is doing a real good job. She discussed the review and approval of the WIOA annual budget. She suggested ensuring that any budget modifications come before the Boards. She emphasized the importance of the Shared Liability Agreement.

She noted that we should have eyes on the Local WIOA plan for four years. After two years, if certain criteria are met, some modifications will have to be made. This will be led by the WIB and shared with the Consortium. She discussed a strategic planning exercise that is done and each workforce area does it a little differently. Mari explained WDA #7 strategic planning process and the timeline. It was noted that the County Board can provide input and oversee the plan.

Others points of discussion:

- Annette discussed the MOU and IFA plan/budget that the Consortium must approve.
- Annette noted we've decreased from 76 Job Centers statewide to 44. She's not sure if this is COVID related but more services are being provided virtually as a result.
- She asked what other documents the Consortium would want from WIB CEO to provide high level oversight, such as client data, etc.
- Mari explained the process of appointing new members to the NWWIB Board.
- Dave noted that he would like to quarterly budget reports from the WIB on their WIOA allotment of funds. Annette suggested a quarterly performance report be provided to the Boards as well. If we fail, it can impact funding. Annette said it's all about transparency and working together.
- Discussion took place about the WIB Board size. Annette said less is best but you must meet the criteria set. It was noted that less members can provide better engagement.

Summarize & Plan Next Steps

It was suggested that the Consortium meet after CEP Board meetings, as needed. Another suggestion was to have the CLEOs meet with the WIB Board in March.

Comments and Announcements

None

Next Meeting Date & Location

The next meeting of the Consortium will take place at the call of the Chair.

Adjournment

Tom Mackie made a motion to adjourn at 12:45.

