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NWCEP, INC. BOARD OF DIRECTORS

Wednesday, October 19, 2022 – 11:00 a.m.

NWCEP, Inc. Office – Ashland, WI & Via Teleconference

MEETING MINUTES

Present: Joe Pinardi; Dave Willingham; Emmett Byrne; Tom Mackie; Bob Kopisch; Charlie Glzman; Bill Kacvinsky; Larry Fickbohm-via zoom; Elizabeth Franek-via zoom, Terry Wedwick, Rollie Thums, Patricia Stephan, Thomas Gordon, Sr.; Michael Maestri-via zoom, Dee Gokee-Rindal, Zoom; Brent Blomberg (alternate)

Excused:

Staff/Guests Present: Jeff Muse, CEP; Jenny Decker, CEP; Mary Zinnecker, CEP; Thomas Michels, DWD

Welcome & Introduction of New CEP Board Members

Thomas Michel, DWD Labor Market Analyst for our region was introduced.

Call Meeting to Order/Roll Call

Bill Kacvinsky, CEP Board Chairman called the meeting to order. For the record, the public meeting notice was published on the CEP website, social media, the area Library System, and the area County government websites in WDA #7. Roll call was taken, a quorum was present.

Pledge of Allegiance: The pledge of allegiance was recited by all in attendance.

Mission Statement

Bob Kopisch reported that the mission of CEP is to strengthen the economy of northwest Wisconsin by providing effective and efficient workforce development services to businesses and workers.

Approval of the Meeting Minutes from 8/17/2022

Thomas Mackie made a motion to approve the 8/17/22, meeting minutes as presented. Seconded By Rollie Thums. Vote taken, carried unanimously.

Client Success Story

Jeff shared a client success story regarding a client who enrolled with CEP and FSET to help him obtain his CDL. He passed his exam and training and was hired as a truck driver on August 30th.

Executive Director's Report

Jeff explained that we've had some issues with WIPFLI and they're raising their costs. He asked for another proposal from Clifton, Ashton and Allen. Last year we had an audit finding due to WIPFLI because their staff were not available to get the items needed. He noted that two staff internally are taking on more of the work.

NORTHWEST WISCONSIN CEP

Strengthening our region, one person, one business, one job at a time.

Jeff gave an update on CEP staffing changes. He noted a Career Planner retired. It was noted to do a resolution from the CEP Board for Tom Kovach who retired from CEP.

Dave Willingham made a motion to instruct Jeff to write up a proclamation recognizing Tom Kovach's loyalty and service to CEP. Seconded by Tom Mackie. Vote taken, carried unanimously.

Jeff reported that CEP hired Todd Mattson as the new Career Planner position in Ashland.

Jeff announced a new position CEP contracted with WRI to provide W2 Services. CEP hired Kat Whitman who will start Monday.

Jeff reported that CEP will work with Ashland Police Department on providing staff with an active shooter training.

Regional Employment Report

Thomas Michels, DWD Labor Market Analyst for our region explained the October Regional Employment Report he puts together monthly. The report was included in the meeting packet. He noted that these unemployment rates are not seasonally adjusted, only state and federal numbers are, not counties.

Action Item: Review/Approve Final PY22 Budget

Jeff noted this will be addressed at the December CEP Board meeting.

PY21 WIOA Performance Report

Jeff explained the PY21 WIOA performance report included in the meeting packet. He noted that CEP had exceeded all their performance measures and met one and had the best performance of any WDA in the state.

Discuss Fiscal Monitoring at CEP

Jeff noted that the actual audit will begin in two weeks with Wegner Auditors. Jeff will keep the Board posted on the results.

State & Federal Updates

Jeff reported that CEP had an opportunity to speak to U.S. Senator Tammy Baldwin regarding CEP's status in the WIOA reauthorization.

Comments & Announcements

None

Next Meeting Date and Location

The next meeting of the CEP Board of Directors will take place on Wednesday, December 21st in Ashland or at the call of the Chairman.

The meeting was adjourned at 12:00 p.m.

