



ADMINISTRATIVE OFFICE

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NWCEP BOARD OF DIRECTORS
Thursday, August 1, 2024 – 10:30 a.m.
NWCEP Office – Ashland, WI

MEETING MINUTES

Present: Bill Kacvinsky, Dave Willingham, Emmett Byrne, Bob Kopisch, Terry Wedwick, Patricia Stephan, Thomas Gordon, Sr., Dee Gokee-Rindal, Bob Olsgard, Steve Kariainen, Charlie Glazman, Larry Youngs, Bob Olsgard, Larry Fickbohm, Patricia Stephan - (phone conference).

Excused: Rollie Thums, Elizabeth Franek

Staff/Guests Present: Jeff Muse-CEP, Jenny Decker-CEP, Michelle Smith-CEP, Skyler-Dural-Eder-CEP, Brent Blomberg-Burnett County alternate-Zoom

Call Meeting to Order/Roll Call

Bill Kacvinsky, CEP Board Chairman called the meeting to order. For the record, the public meeting notice was published on the CEP website, social media, the area Library System, and the area County government websites in WDA #7. Roll call was taken, a quorum was present.

Pledge of Allegiance: The pledge of allegiance was recited by all in attendance.

Mission Statement

Emmett Byrne reported that the mission of CEP is to strengthen the economy of northwest Wisconsin by providing effective and efficient workforce development services to businesses and workers.

Approval of the Meeting Minutes from 6/19/2024

Charlie Glazman made a motion to approve the 6/19/24, meeting minutes. Seconded by Bob Olsgard. Vote taken, carried unanimously.

Bob Kopisch made a motion to move item 10 (DWD Letter) after item #7. Seconded by Bob Olsgard. Vote taken, carried.

Action Item: Review/Approve CEP Board Bylaws Change

Included in the meeting packet were the CEP Board Bylaws. The change included the addition of the CLEO Consortium Chair to the CEP Board Executive Finance Committee for a total of five members.

Bob Kopisch made a motion to approve the change to the CEP Board Bylaws Committee. Seconded by Tom Gordon, Sr. Vote taken, Carried.

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DWD Letter Discussion

Charlie Glazman received a letter from DWD a day after the Consortium met via Zoom with the CEP and WIB staff about their budgets and funds the WIB will receive. Charlie called Mrs. Carter at DWD and let her know is that our area has complied with everything noted in the letter. One item he mentioned is that we need to review the WIB Bylaws. Charlie asked Mrs. Carter what prompted her concerns to come forward and she indicated they were contacted by people in the local area and they were made aware about the article regarding CEP asking counties in WDA #7 for a loan that was published in the Price County Review. Mrs. Carter said they were interested in having a discussion with the Board leadership and staff to provide foundational governance training. Charlie encouraged this training to stay in compliance. Dave asked who the training is for and it sounds like it's about the Consortium and their role. It was also noted that they would discuss any conflicts of interest. It was suggested to discuss the WIB Bylaws at the August 21st Consortium meeting. It was noted by Tom Gordon, Sr. that there are a lot of new staff at DWD. Bob Olsgard noted that staff turnover happens more often in Madison than locally and we have to educate the new people at the state on our structure and respect their decisions on what they want to do, echoing Tom Gordon, Sr.'s comments.

The phone call with Patricia Stephan ended prior to going into closed session pursuant to the CEP Board Bylaws policy on closed session subject matter.

Announcement & Motion to adjourn into Closed Session pursuant to the exemption in Wisconsin State Statute 19.85(1)(e)

A motion was made by Tom Gordon, Sr. and seconded by Charlie Glazman to convene into Closed Session under Wisconsin State Statute #19.85 (1) (e) to discuss determination of organizational actions to be taken to reduce the operating cost of the organization and/or to increase revenues.

A motion was made by Tom Gordon and seconded by Larry Youngs to convene out of Closed Session under Wisconsin State Statute #19.85 (1) (e) Roll Call.

Take action, as needed on closed session items.

Tom Gordon, Sr. made a motion to authorize the NWCEP Board Chairman and NWCEP Board Secretary/Treasurer to implement the plan as discussed in closed session. Seconded by Larry Youngs. Vote taken, carried.

Next Meeting Date/Location & Adjournment

The next meeting of the CEP Board of Directors will take place on Wednesday, August 21st at 11:00 a.m. or at the call of the Chair.

The meeting was adjourned at 1:30 p.m.