

**CEP Board of Directors  
Wednesday, December 14, 2016  
CEP Office – Ashland, WI**

**Meeting Minutes**

**Present**

Doug Finn  
Charlie Glazman  
Bill Voight  
Emmett Byrne  
Donna Williamson  
Bill Kacvinsky  
Joe Pinardi  
Kay Pluemer  
Tom Mackie  
Dave Willingham  
Dee Gokee-Rindal  
Dan Macovsky  
Brent Blomberg, alternate

**Absent**

Brian Goodwin  
Ed Songetay

**Others Present**

Jeff Muse  
Jenny Decker  
Mari Kay-Nabozny

**Call Meeting to Order**

Bill Kacvinsky called the meeting to order. Roll call was taken, a quorum was present. It was reported that the public meeting notice was published in two class A newspapers in the WDA. Everyone introduced themselves.

**Approve the Minutes from 10/19/16**

Tom Mackie made a motion to approve the meeting minutes from 10/19/16 as presented. Seconded by Donna Williamson. Vote taken, carried unanimously.
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**Mission Statement**

Jeff Muse reported that the mission of CEP is to strengthen the economy of northwest Wisconsin by providing effective and efficient workforce development services to businesses and job seekers.

**Management Reports**

**Job Center Customer Counts**

Jenny Decker gave a report that was included in the packet on the Job Center customer counts for our Job Centers and Outreach centers in our ten county area. Jenny explained the report to the Board members. Jeff and Jenny explained the new iPad sign in system being used in the Job Center to track the number of people coming in and the purpose of their visit.

### **OJT Report**

Jeff explained the recent OJT reports for the last fiscal year and for the beginning of the new fiscal year beginning July 1, 2016. Starting July 1, 2016, CEP has ten contracts with three more coming. For this report, the average wage was \$13.12 per hour, with 340 training hours at a cost of \$2,204.80 per contract.

### **Dislocated Worker Report**

Jeff Muse noted that the Steak Pit in Ashland will be closing this week and discussed how many people are affected. It was noted that the owner of the Super Eight Hotel bought the Steak Pit. It was reported that OEM in Price County closed affecting a small number of employees. We don't know if they'll reopen. There was a rapid response meeting that took place last week and there will be documentation on that meeting when it's completed.

### **Regional Employment Report**

Jeff explained the Regional Employment report for December, noting that Iron County is still in the red. We're seeing decreases in other counties. It was noted that there's a new grocery store in Hurley and that should generate about 50 jobs. It will be called Pat's Foods IGA. It was noted that overall across the country, the unemployment is much lower than it was 6-7 years ago.

### **Grants & Revenue Generation Update**

Jeff said we haven't heard anything on grants written but we should hear more in the new year after the new Presidential administration gets established. He talked about some partnering possibilities between CEP and DVR that we're working on. There's nothing new with federal grants at this time.

### **Action Item: Review/Approve New CEP Board Members**

Jeff Muse explained that we had some turnover on the CEP Board due to schedules and county elections. He noted that new members include Ed Songetay who will represent Native Americans on the Board. Dan Makovsky who has replaced Rollie Thums on the Taylor County Board and Brian Goodwin who was appointed by the Bayfield County Board last June after County Board elections. It was noted that Brian and Ed have not attended a meeting yet and have not called to report they cannot attend. It was noted that missing three consecutive meetings without notifying CEP is cause for dismissal according to the CEP Board Bylaws.

**A motion was made by Donna Williamson to send a letter or email to Ed Songetay and Brian Goodwin and cc the chair of that county board or governmental agency to see if they're still interested. If not, new appointments need to be made. Seconded by Joe Pindari. Vote taken, carried unanimously.**

**Doug Finn made a motion to approve Dan Makovsky to the CEP Board. Seconded by Thomas Mackie. Vote taken, carried unanimously.**

### **Action Item: Review/Approve New WIB Members**

Mari Kay-Nabozny, Northwest Wisconsin Workforce Investment Board, Inc. (NWWIB) CEO explained that the CEP Board has the responsibility of approving new appointments to the NWWIB Board, per the Workforce Innovation and Opportunity Act (WIOA) laws. The new members on the NWWIB Board are Ruth Batulis, representing professional services, Brian Miller who will replace Norm Voorhees

representing labor and Jennifer Shearer who replaced Pamela Guthman as Executive Director at ICCAA and will replace her on the NWWIB Board.

**A motion was made by Dave Willingham and seconded by Tom Mackie to approve the new NWWIB members as presented. Vote taken, carried unanimously.**

**Other Business**

Discussion took place about what will happen to the Affordable Care Act under the new Presidential administration. It was noted that there are a lot of unknowns right now.

**Next Meeting Date and Location**

The next meeting of the CEP Board of Directors will take place on Wednesday, February 15, 2017, at 10:30 a.m. in Ashland.

**Adjournment**

The meeting was adjourned at 11:15 a.m.